

How to Access a Class Session for Virtual Meetings

Access Virtual Meeting

ttend	
ccess Virtual Meeting #1	
Online Virtual Meeting #1 Assignment: Five Important Takeaways	To do: View
	To do: Make a submission

First, go to your course home page.

Scroll down to the current session when the virtual meeting takes place under the Attend label. Click on the link titled Access Virtual Meeting.



Class Dashboard

					You are logged in as Cindy Test
		Online Awareness: Internet Safety	and Digital Citizenship - Cohort Fall 20	23 / Click Here to Access Virtual	Meetings
		🕵 Click Here to	Access Virtual Me	etings	
-					
-On	line Awareness: Inte	ernet Safety and Digital Cit	izenship - Cohort Fall 20	23	
Join	Class room				
Deta	ils	~			
	Upcoming	9	Previous		Recordings
Time			Topic	Label	Actions
	esday, September 13th, 2023			Virtual #1	Launch
Wedr	AM - 9:15 AM			virtual #1	Lauren

You will see the Class dashboard open. Click on the Launch button at the right.

Launch Class

class		
	Click Open Class on the dialog shown by your browser	
	If you don't see a dialog, click Launch Class below	
	Launch Class for Web	
	Don't have Class installed? v	
	After installing the Class app, please reload this page. © 2023 Class Technologies Inc. All rights reserved	

Click on Launch Class for Web.

Depending on your computer settings, you may see this initially or one of the next two screens.



Set Permission

class	Open Class? https://vitualsc.class.com wants to open this application. Always allow virtualsc.class.com to open links of this type in the associated app
	Click Open Class on the dialog shown by your browser If you don't see a dialog, click Launch Class below
	Launch Class for Web
	Don't have Class installed?
	After installing the Class app, please reload this page.

If prompted, check the box to always allow virtualsc.class.com to open links of this type and then click on Open Class

Or, if you see this next screen...



	Morree Schedule	đ
Join an Existing Join an Existing See Class Schedule You are logged in as a participant. Contact your institution's Class administrator if you feel you are receiving this message in error receiving this message in error or click here to log out of Class.	8:46 Wedneeday, Spread Today's CI Online Awareness: Intern Safety and Digital Citizen Cohort Fall 2023 Instructor Catherine Musp	lasses net ship - LIVE NOW
Class Schedule You are logged in as a participant. Contact your institution's Class administrator if you feel you are receiving this message in error	Safety and Digital Citizen Cohort Fall 2023 Instructor Catherine Musi	Iship - LIVE NOW

Click on the Session title on the right labeled "Live Now".



Mic and Video Camera

": closs	Classroom			
		Join Meeting		
		Cindy Test		
		Aufe Start Video	_	
		Join		

Once you get to this screen, you will see your mic and video camera icons.

Click on each of those to adjust if needed.

Click on the Join button.

Class Virtual Meeting Space

		Class - Onlin	ne Awareness: Internet Safety and Di	gital Citizenship - Cohort Fall 2023		
0	Class					0
×	Participants (3)	C		Seating Chart: III General		
Search for someon	e to highlight their video					
Sort by: Last n	ame, A-Z 🗸 🗸					
Participants (- 11				
			С	indy ⁻	Test	
		¢ Cindy Tes	1			
* ^	z i ^	ا⊿			😅 😃 Reactions Raise Har	Leave

You are now in the Class.com virtual meeting space!



Icon Bar



Notice the icon bar along the bottom of the screen.

You may mute, unmute your mic, and turn off or off your video camera.

If you do not want closed captions on, click on the 3 dots and choose hide captions.

Use the Reactions button to post emoticons.

Click on Raise Hand if you have a question.

Note the Leave button at the far right.



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	Chat	_						Chat	
View: 0	Chat Home	×					Minur	Cindy Test	~
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blic Chats	Cindy Test								
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Note the Chat button.

In the Chat Drop Down menu, select your name.

A chat box opens. Type and send your message at the bottom of that screen.

Access a Recording

Attend		
Access Virtual Meeti	ng #1	
Online Virtu	al Meeting #1 Assignment: Five Important Takea	To do: View
		To do: Make a submission

Did you miss part or all of your meeting?



Go back to the main meeting link to get to the Class Dashboard. Click on the Recordings Tab. Access the recorded meeting from the list.

Virtual Meeting Assignment

Virtual Mee	ting Assignment	
	Online Virtual Meeting #1 Assignment: Five Important Takeaways	
	Online Virtual Meeting #1 Assignment: Five Important Takeaways	
	Wene: View Te dec Make a submission	
	Once you have attended live or watched the recording of the first of our two Online Virtual Meetings , follow the directions below to submit your assignment: 1. Attend or watch the online virtual meeting . 2. Complie a list of erachty 5 things that you have learned during the session. 3. Using the numbered list button in the WYSNYYG editor below, place the typed list in the online text entry box. 4. Save your work.	
	Points Possible: 3* "This is an all or nothing assignment. You must provide 5 distinct things you've learned within the assignment due date in order to earn the points. Add submission	

Don't forget, for each virtual meeting there is a graded assignment. Access the assignment from the course session area shown here.

Please let your facilitator know if you have any questions.